

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**  
Procurement Policy Compliance and Monitoring Board  
**Special PPCMB Board Meeting Minutes**

**Wednesday, August 2, 2023**

**\*\* Began Recording\*\***

Karla Schreiber, Chairperson, called the meeting to order at 2:02 p.m., and made a prefatory statement that the special meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

**Roll Call**

*Board Members Springfield:*

Tad Huskey- Present in Springfield office  
Lisa Kaigh – Present in Springfield office  
Pam Blackorby – Present via phone

*Board Members Chicago:*

Karla Schreiber – Present via telephone  
Matt Rogina-Present via telephone

*Non-Board Members Chicago:*

Kathy Tedesco- Present in Chicago Office  
Eileen Baumstark-Pratt- Present in Chicago Office  
Harold (Jay) Wagner- Present via telephone

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from June 21, 2023 Meeting**

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Board's regularly scheduled meeting, held on June 21, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Lisa Kaigh, Pam Blackorby, Tad Huskey and Matt Rogina. The motion to approve the minutes passed unanimously.

## **Old Business**

There was no Old Business to come before the Board.

## **New Business**

### **Agenda item 1: FY2024 Purchase of Firewalls and Service**

Eileen Baumstark-Pratt, Acting SPO stated that due to last minute changes communicated to her by IT, it has been requested that the board not review the Firewalls and Services item at this time.

Karla Schreiber asked if there were any comments or questions regarding the this item to a future Board agenda at IT's request. No comments or questions were received from the Board.

### **Agenda item 2: FY2024 Purchase of Certivault Software for Tobacco Bureau**

Eileen Baumstark-Pratt, Acting SPO stated that the Bureau Chief from Tobacco Enforcement has requested that we purchase Certivault Software for her bureau. Due to the highly specialized and specific information that Tobacco is required to track, no company is equipped to build and maintain the system the office needs, except for Certivault.

A Sole Source Notice has been posted on the Illinois Procurement Bulletin and if there no protests are received that are not resolved in favor of the Sole Source justification, Office Services will enter into a contract with Certivault for the amount of \$300,500.00. This contract will be for 3 years.

Jay Wagner asked if the Statement of Work ("SOW") date for this purchase (January 2023) was incorrect. Eileen Baumstark Pratt responded that the SOW was prepared in FY2023, but will not be executed and become effective until the Certivault contract is executed in FY2024.

Karla Schreiber asked if there were any other comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Agenda item 3: FY2024 SANS Training and Certification for Information Security Bureau**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Information Security Officer (CISO) requested to purchase training courses from the SANS Institute to help organize effectively address current and emerging cybersecurity threats. The training will provide training course and certifications for twenty-nine (29) staff members.

A Sole Source Notice was posted on the Illinois Procurement Bulletin and if no protests are received that are not resolved in favor of the Sole Source justification, Office Services will enter into a contract with SANS for the amount of \$134,747.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

**Agenda item 4: FY2024 Cisco Switches**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer submitted a request to purchase Cisco switches to accommodate statewide networking infrastructure for the 3 new Medicaid Fraud Offices to include all hardware, software, peripherals, updates and maintenance for 5 years (2023 to 2028).

The purchase will be made from a CMS master contract with Presidio for the amount of \$380,394.24.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

**Public Comments**

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Matt Rogina seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Matt Rogina, Pam Blackorby, Tad Huskey and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 2:13 p.m.

\*Recording ended\*\*